Calyx Builds Privacy Policy
(An umbrella brand including Calyx Homes LTD. and Calyx Retrofit LLC)
Effective Date: May, 7 2026

Introduction

Calyx Builds values your privacy and is committed to protecting the personal information you provide to us. This Privacy Policy explains how we collect, use, disclose, and safeguard information when you interact with Calyx Builds, including its affiliated entities, Calyx Homes LTD. and Calyx Retrofit LLC.

By using our services, website, communicating with our staff, or otherwise interacting with us, you agree to the practices described in this Privacy Policy.

Information We Collect

We may collect the following categories of information:

Personal Information

- Name
- Address
- Email address
- Phone number
- Billing information
- Property information
- Project details
- Employment or contractor application information

Technical Information

When visiting our website or using digital services, we may collect:

- IP address
- Browser type
- Device information
- Website usage data
- Cookies and analytics data

Communications

We may retain records of:

- Emails
- Phone calls
- Text messages
- Submitted forms
- Customer service interactions

How We Use Information

We use collected information to:

- Provide construction, weatherization, and related services
- Schedule and manage projects
- Communicate regarding estimates, contracts, scheduling, and support
- Process payments and invoices
- Improve our operations and customer experience
- Maintain legal, insurance, and regulatory compliance
- Evaluate employment applications
- Send important updates or service-related communications

Information Sharing
We do not sell personal information.
We may share information with:

- Employees and authorized contractors
- Utility program administrators and energy efficiency partners
- Payment processors and service providers
- Insurance providers
- Government agencies or regulators when legally required
- Professional advisors, including attorneys and accountants

Information is shared only as reasonably necessary to operate our business or comply with legal obligations.

Data Security
We implement reasonable administrative, technical, and physical safeguards designed to protect personal information from unauthorized access, disclosure, misuse, or loss. However, no method of electronic transmission or storage is completely secure, and we cannot guarantee absolute security.

Data Retention
We retain information for as long as necessary to:

- Provide services
- Maintain business and tax records
- Comply with legal obligations
- Resolve disputes
- Enforce agreements

Retention periods may vary depending on the nature of the information and applicable legal requirements.

Cookies and Website Tracking
Our website may use cookies, analytics tools, and similar technologies to improve functionality and understand website traffic. Users may disable cookies through browser settings, though some website features may not function properly.

Third-Party Services
Our website or communications may contain links to third-party websites or services. We are not responsible for the privacy practices or content of those third parties.

Your Rights
Depending on your location and applicable laws, you may have rights to:

- Request access to personal information
- Request correction of inaccurate information
- Request deletion of certain information

Requests may be submitted using the contact information below.

Children's Privacy
Our services are not directed toward children under the age of 18, and we do not knowingly collect personal information from children.

Changes to This Policy
We may update this Privacy Policy periodically. Updated versions will be posted with a revised

effective date.

Contact Information
For questions regarding this Privacy Policy or our data practices, contact:
Calyx Builds
30 N. Crow Point Road, Suite 1
Lincoln, Rhode Island 02865
United States
Email: inquire@calyxbuilds.com
Phone: (401) 334-9110